AGM Agenda

Fundraising Group name:

Date:

Time:

Venue:

Agenda

1. Welcome
2. Minutes from previous meeting circulated and agreed?
3. Review of achievements over the last 12 months
   1. Events
   2. Collections
   3. Collection tins and boxes
   4. Publicity
   5. New members/helpers/supporters
4. Treasurer’s report on income raised and banked over the last 12 months
5. Update from Community Fundraiser
6. Review of members’ roles
   1. Rotate roles if required
   2. Identify new roles needed
7. Agree outline of fundraising activity for the next year
8. Celebration and photo (possibly with local newspaper)
9. Date, time and venue of next meeting