# **Cycle Scotland**

# for Marie Curie

16-21 September 2025

Section 1 – personal details

\* these fields are mandatory

# Personal details

\*Title:

\*Forename:

Preferred name:

\*Surname: \*Address:

\*Postcode:

\*Phone (daytime):

Phone (evening):

\*Mobile:

\*Email:

\*Please confirm that you will be 18 years of age or over on the start date of the event: 18-24 25-34 35-44 45-54 55-64 65+

Cycle jersey size: S M L XL XXL

Do you have a connection with Marie Curie?

Yes No

If yes, we would love you to tell us more about this

Are you participating in this event in memory of a loved one?

Yes No

If yes, who are you dedicating this challenge to?

Section 2 – payment

After completing please send this form to SportEcosse@sportecosse.co.uk who will then be in touch with details on how to pay the £100 non-refundable registration fee.

On receipt of the registration fee, we will contact you to confirm your registration and support you in relation to your training and fundraising.



Registration form - private and confidential

YOU MUST BE 18 YEARS OR OLDER TO TAKE PART IN THIS EVENT

# Section 4 – where did you hear about this event?

Please complete as fully as you can.

| Local newspaper     | Word of mouth      | Local community | Offline advertising |
|---------------------|--------------------|-----------------|---------------------|
| National newspaper  | Mailing            | fundraiser      | Other               |
| Local hospice       | Online advertising | Social media    |                     |
| Marie Curie website | Magazine           | Hospice boards  |                     |

If you can give more detail, eg name of publication, please add it here:

# Section 5 – medical information

# **Activity level: HARD**

The event in which you will be participating will require an excellent level of fitness, strength and endurance. It is your responsibility to ensure that you have the appropriate level of fitness.

All potential participants on our Sport Ecosse Events activities are required to complete a medical declaration, which will be provided by Sport Ecosse Events, who may forward details to their medical adviser for advice prior to the challenge. All information will be treated as STRICTLY CONFIDENTIAL and the forms will be destroyed after the event. A signed medical form does not automatically guarantee your place on the challenge.

There will be trained medical personnel, with first aid supplies, with the group at all times. They will administer first aid if and when required.

If you, or your doctor, have any medical queries you would like to discuss with the tour provider's medical adviser, please contact the treks and cycles team and they will be happy to arrange this.

# Marie Curie's terms and conditions of entry

These are the terms and conditions of Marie Curie. The event is organised by Sport Ecosse Events and their terms and conditions should be read in conjunction with those set out below. It is a condition that all participants comply with both the terms of conditions of both Marie Curie and Sport Ecosse Events. This will form the contract between us and the term of the contract will last from the date of your application until three months after the event.

- 1. To take part in this event you must be 18 or older on the date of departure.
- Your passport must have at least six months' validity from the date you return to the UK. It is your responsibility to apply for a visa, unless otherwise stated, before the event and at your own expense. It is also your responsibility to provide the tour company with your medical information and your passport, insurance and emergency contact details.
- You participate at your own risk. If you are refused passage and/or entry/exit to or from any of the countries, any additional costs incurred are your responsibility.
- You are responsible for making your own travel arrangements, unless otherwise stated, to and from the departure/return points in the UK.
- 5. For this challenge we require a registration fee, as stated in the event brochure, which should be enclosed with this registration form. Unless the event is cancelled by Marie Curie, this fee is non-refundable once you have been accepted on the event. Please note that the registration fee does not count towards any minimum sponsorship requirement.
- 6. By registering on this challenge you are pledging to raise the minimum sponsorship stated and understand that it is the aim of this challenge to raise as much above this amount as possible in aid of Marie Curie. Please note that any gift aid which Marie Curie may be able to claim will not count towards your minimum sponsorship requirement.
- 7. It is a requirement that you must provide and wear a suitable helmet at all times whilst on a cycling challenge in aid of Marie Curie.
- 8. We reserve the right to increase the price of your travel arrangements to allow for variations in transportation costs (including the cost of fuel); dues, taxes or fees chargeable for services such as landing taxes and fees at airports and the exchange rate applicable to your travel arrangements. No price increase will be made within 30 days of your departure date and in any event, we will absorb any increase which equals two per cent or less of the cost of your travel.
- The registration fee and all sponsorship money should be made payable to Marie Curie Trading Ltd. Under no circumstances can money be raised for another charity or organisation.
- 10. Stage one payment is due 11 weeks prior to departure; you are required to have banked an amount equal to 80 per cent of the minimum sponsorship requirement (excluding the registration fee and any gift aid). The exact amount required will be confirmed in your Welcome Pack.
- 11. If you have not raised the required amount by the stage one payment deadline then your place will be forfeited unless you advance the balance yourself. A personal advance can only be made in accordance with the conditions below.
- 12. A personal advance is made when a refund is intended. Refunding of the advance will only be made after the event's minimum sponsorship target has been reached (excluding the amount advanced and registration fee). It must be processed on a Personal Advance Form (whether the payment is made by cash, cheque or credit card) and submitted to Marie Curie. You must not bank the balance on your event Pay In Slips if you want your Personal Advance Form is completed and received by Marie Curie with payment. If an advance is made by a third party on your behalf any refund must be made to them and not you.
- 13. The refund will not be made later than four weeks after the return date of the event. You will need to request a refund of your personal payment in writing. It cannot be done automatically. Please note your refund will be processed within 21 days. If the minimum sponsorship has not been reached then the amount refunded will be adjusted accordingly to ensure the charity retains the minimum sponsorship amount. Only one advance refund can be made, even if further sponsorship is submitted after the four week post event stage.
- 14. If you have registered as a fundraising team leader you understand and accept that should a member of your team withdraw before the stage one payment deadline they can be replaced by a new member provided the new member pays the full registration fee. After the stage one payment deadline no replacement members can be added.
- 15. If you have registered as a fundraising team leader and a member(s) of your team withdraws after the stage one payment deadline the minimum amount of sponsorship that must be raised by the remaining members will not be reduced i.e. the team must still raise the minimum sponsorship of the withdrawing member(s).
- 16. If you withdraw from the event after the stage one payment deadline then you will still be liable to pay at least the amount due as stated on your booking form whatever the circumstances of your withdrawal.
- 17. Stage two payment is due four weeks after the date of your return to the UK. You are required to bank the remaining sponsorship, at least up to the minimum sponsorship requirement. The exact amount required will be confirmed in your Welcome Pack.
- 18. Should you have to withdraw at any time, all sponsorship forms and other materials should be returned to Marie Curie. If your sponsors wish for a refund of their sponsorship money, they are asked to apply in writing to Marie Curie.

- 19. If you withdraw in circumstances where recovery of cancellation charges is indemnified under your travel insurance policy, you agree that you will co-operate in the recovery of these charges from the insurers and any sums recovered under the policy will be paid to Marie Curie. If the insurance company does not recognise your claim, you will be responsible for covering any cancellation charges borne by the charity.
- 20. If you withdraw from the event after the stage one payment deadline then the costs incurred will be deducted from the sponsorship received prior to any direct refund to your sponsors which will be made on a pro-rata basis. If a personal advance has been made this will not be refunded unless covered by insurance. If the withdrawal was for a reason covered by insurance it is the responsibility of the participant to make the appropriate claim in favour of Marie Curie without delay.
- 21. If the tour operator cancels your travel arrangements, any refunds will be paid to you via the charity.
- 22. Of the money raised, around 50 per cent of the minimum sponsorship will be used to cover the costs of your transportation, accommodation, food, guides and back-up team.
- 23. You agree to raise all money using legal methods and complying with the fundraising pack, being mindful of any vulnerability when asking for donations. We may contact you by telephone in the course of this contract for monitoring purposes.
- 24. Sponsorship money raised for one named event cannot subsequently be used against another event, even if the minimum sponsorship for the first event has been exceeded, subject to the following exceptions: (i) In all circumstances the sponsors must be informed and must consent to the sponsorship money they have pledged or given for the first event being transferred to the second event. (ii) Should an event be cancelled or a participant be unable to take part and produce to Marie Curie a doctor's certificate justifying withdrawal from the first event, money pledged or given towards that event may be transferred to another event. (iii) From the time of transfer all subsequent sponsorship must be for the second event. (iv) No money will be repaid to the participant.
- 25. You are responsible for ensuring you have travel insurance which covers you for a trip of this nature. Without this you will not be able to travel. It is your responsibility to check that your insurance cover is adequate.
- 26. Sport Ecosse specialises in charity challenges of this nature and is fully covered by ATOL Licence Number 10531. Sport Ecosse and Marie Curie are unable to accept liability for any loss or damage, however arising, or for cancellation of the event for any reasons outside their control. For packages that do not include air travel, travel arrangements made by Sport Ecosse which include accommodation are fully protected under the company's Total Payment Protection (TOPP). This complies with the requirements of Regulations 16-21 of the Package Travel Regulations.
- 27. You understand and accept that itineraries, schedules and accommodation may change and other alterations may occur which are beyond the control of Sport Ecosse or Marie Curie.
- 28. Marie Curie shall not be liable for any injury, illness or death of any person or persons nor loss of or damage to any property nor for any indirect or consequential loss however arising other than for injury, illness or death arising as a direct result of any negligent act or omission of Marie Curie, its servants, agents or employees acting in the course of their employment.
- 29. Marie Curie may at its sole discretion change routes or withdraw places on the challenge event if it is believed to be in its best interest to do so.
- 30. If you do anything to void your insurance, including not declaring a pre or existing medical condition, you are fully responsible for paying any and all associated costs including travel and accommodation to and from the departure/arrival point in the UK.
- 31. By signing this form you also acknowledge that photographs, videos and written quotations may be taken of you during the event and used to publicise future events and the work of the charity in general.

#### I agree to abide by the terms and conditions of entry as detailed above. By signing this form I acknowledge that I have read, understood and accepted the conditions of contract set out by Sport Ecosse Events and Marie Curie in this document.

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Signed: Name: Date:

### General

To take part in this event you must be 18 or older on the date of departure. You participate at your own risk. You are responsible for making your own travel arrangements, unless otherwise stated. It is a requirement that you must provide and wear a suitable helmet at all times whilst cycling. You understand and accept that itineraries, routes, schedules and accommodation may change and other alterations may occur which are beyond the control of Sport Ecosse Events.

#### THE BOOKING AGREEMENT

Below are the details of the terms and conditions of the booking agreement. Please read them carefully. When you make a booking and we accept it, a legally binding contract is made. When you sign the booking form you agree to accept all of these conditions, you acknowledge that you have read the relevant trip dossier and the general information contained in this document.

## OUR COMMITMENT TO YOU

Sport Ecosse Events shall organise a Cycle Scotland cycle event between 16-21 September 2025, that offers the opportunity for participants to fundraise for Marie Curie. This includes the following:

- A Tour Manager to lead the event along with at least three other event staff and two support vehicles
- Full briefing to participants from the Tour Manager before the start of the challenge and before each stage
- Qualified first aid cover throughout the challenge
- · Snacks and drinks throughout the event
- Accommodation for seven nights
- Dinner for seven nights; lunch on seven days; breakfast on seven days
- Luagage transfers between accommodations
- A training guide
- An equipment list

• Public Liability Insurance and Employers Liability Insurance cover

### If we Change or wancel your event

It is in the nature of an event of this kind that arrangements and participants have to be flexible. The day-to-day agenda and ultimate goal of the trip are taken as aims and not as contractual obligations. It is a necessary condition of your joining that you accept this flexibility. It is unlikely that we will have to make any changes to your arrangements, but we do plan the arrangements many months in advance. Occasionally, we may have to make changes and we reserve the right to do so at any time. Most of these changes will be minor and we will notify you of them at the earliest possible date. In the case of such changes there is no entitlement to cancel without penalty.

We also reserve the right to cancel. For example, if the minimum number of participants required is not reached, we may have to cancel. However, we will not cancel less than 4 months before your departure date, except for reasons of force majeure, inadequate insurance cover, or failure by you to pay the final balance. If we cancel for reasons other than the above, we will offer you compensation. If we are unable to provide the event agreed, you can either have a refund of all monies paid or accept an offer of an alternative event of comparable standard from us, if available. If, for an unforeseeable reason outside of our suppliers' control, we have to cut short your event, no refund or compensation will be made for any unused hotel accommodation, hire equipment, or any other unused service or feature of the trip. If we have to make any change to your event, we will inform you as soon as reasonably possible.

#### Force majeure

We will not pay you compensation if we have to cancel or change your travel arrangements in any way because of war, riot, industrial dispute, terrorist activity, natural or nuclear disaster, fire, adverse weather conditions or other unforeseen circumstances that may amount to force maieure.

#### Our liability to you

We will not be liable where any failure in the performance of the contract is due to: you; or a third party unconnected with the provision of the arrangements and where the failure is unforeseeable or unavoidable; or unusual and unforeseeable circumstances beyond our control, the consequences of which could not have been avoided even if all due care had been exercised; or an event which we or our suppliers, even with all due care, could not foresee or forestall.

**Personal injury unconnected with your event** If you, or any member of your party, suffer death, illness or injury arising out of an activity which does not form part of your event arrangements or an excursion arranged through us, we shall at our discretion, offer advice, guidance and assistance. Where legal action is contemplated and you want our assistance, you must obtain our written consent prior to commencement of proceedings. Our consent will be given subject to you undertaking to assign any costs, benefits received under any relevant insurance policy to ourselves. We limit the cost of our assistance to you or any member of your party to £5,000.

#### Data protection

We take responsibility for ensuring that proper security measures are in place to protect your information. When you make a booking, you consent to all the information being passed on to our suppliers.

# YOUR COMMITMENT TO US

#### Your event price

When you make your booking you must pay a non-refundable deposit and

other payments, unless the trip is cancelled by Sport Ecosse Events. Clients will be deemed to have read this booking agreement.

### Tour manager authority

Signing the booking form signifies your agreement to abide by the authority of the Tour Manager, who represents Sport Ecosse Events. The decision of the Tour Manager as to the conduct, itinerary and objectives of the event is final. If, in the opinion of the Tour, Manager, your behaviour or physical condition is detrimental to the safety, welfare and well-being of the group as a whole (which are the paramount considerations), or if the Tour Manager considers your general well-being will be put at risk by continuing with the event, you may be asked to leave the event without the right to any refund for unused services.

#### Responsibility

Your booking is accepted on the understanding that you realise and accept the risks and hazards potentially involved in challenge events and that you are mentally and physically capable of undertaking your chosen trip. You must tell us if you have an existing medical condition or disability that might affect your event participation before you book the event. If, in our reasonable opinion, your chosen event is not suitable for your medical condition or disability we reserve the right to refuse your booking. We reserve the right to cancel the contract if medical problems are discovered and, in this eventuality, we will give a full refund but no compensation. You are responsible for bringing with you the proper clothing and equipment, which we advise you about in our printed trip information. If you are unable, or choose not to complete an itinerary outlined for an event, Sport Ecosse Events is not liable to supply alternative itineraries, excursions, accommodations, services or staff for the period when the client is not present with the group. Sport Ecosse Events is liable for the negligence of its employees and suppliers when they are acting in the scope of their employment. The company is not liable for any failures that occur in the performance of the event which are attributable to the consumer, or attributable to a third party unconnected with the provision of the services and unforeseeable or unavoidable, or are due to unusual and unforeseeable circumstances beyond the control of the company which could not have been avoided even if all due care had been exercised.

#### Travel and cancellation insurance

To take part in one of our events you must be covered by adequate insurance for the complete duration of your trip. This insurance must include cover for: medical expenses, injury, death, cost of repatriation, helicopter evacuation and cancellation and curtailment. If, in the event of an emergency medical rescue or evacuation from a trip of you the client, either by foot, helicopter or otherwise the responsibility for the payment of such costs will lie with the client. It is imperative that the client ensures adequate insurance cover is in place before departure. We recommend that you fully understand the limits and exclusions of your policy before taking out the insurance cover. It is your responsibility to ensure that the insurance cover you purchase is adequate for the particular needs of you. We do not check insurance policies. We reserve the right to cancel your booking at any time before departure if we are not satisfied that adequate insurance for you is in place. All baggage and personal effects, are at all times at your own risk. We will not be responsible for any loss, damage or accident to any luggage and property, howsoever incurred. You are advised to check the limitations of your insurance policy in this respect.

Sport Ecosse Events will have adequate Public Liability Insurance and Employers Insurance. Copies of this Insurance cover will be available to be viewed by Marie Curie before the event takes place.

#### If you have a complaint

If you have a problem during the event, you must inform your Tour Manager who will endeavour to put things right. If your complaint is not resolved locally, please follow this up within 28 days of your return home by writing to our Customer Services Department at Sport Ecosse Events, 6 Murchison, Westerlands Park, Glasgow G12 0FA; giving all relevant information. Please keep your letter concise and to the point. This will assist us to quickly identify your concerns and speed up our response to you.

It is strongly suggested that you communicate any complaint to your Tour Manager without delay and whilst on the event. If you fail to follow this simple procedure we will have been deprived of the opportunity to investigate and rectify your complaint during the event and this may affect vour rights under this contract.

#### What happens to complaints

It is unlikely that you will have a complaint that cannot be settled amicably between us. However, disputes arising out of, or in connection with, this agreement that cannot be amicably settled may (if you wish) be referred to arbitration. An application for arbitration and Statement of Claim must be received within 3 months of the date of return from the event.

|     |     |     | •  |    |
|-----|-----|-----|----|----|
| Ple | eas | e s | IC | n: |

Signed:

Name:

Date:

# Thank you for taking on Cycle Scotland

# Stay in touch with Marie Curie

Supporters like you make the care Marie Curie provides possible – and we'd love to share more ways you can help. Just tell us how you'd like to hear from us:

Yes, please keep me updated by phone

Yes, please keep me updated by email

Yes, please keep me updated by text

We will write to you by post from time to time to let you know about our work, fundraising activities and ways to get involved. If you'd prefer not to hear from us by post, please tick here

To update your contact preferences, including how often you hear from us, email **supporter.relations@mariecurie.org.uk** or call **0800 716 146**.

For more information about our Fundraising Promise or privacy policy, visit mariecurie.org.uk/privacy

Please check you have completed:

Marie Curie's terms and conditions

Sport Ecosse's terms and conditions

Please return this completed form to **SportEcosse@sportecosse.co.uk** 



We're here for people living with any terminal illness, and those close to them. We offer expert care and support, at home, in our hospices and over the phone. Whatever the illness, we're with you to the end.



