Top tips for hosting a **Big Summer Quiz**

Thank you for hosting a Big Summer Quiz. We've got all the information you need to make it a sizzling success, whatever the weather. And you're already a winner in our eyes, because all the money you raise will help provide more expert end of life care and support, at home and in our hospices, across the UK.

Work out the when and where

It could be at home, down the pub, in the garden, on the beach – or you could opt for online.

If you're booking a venue, remember to do so in advance.

Spread the word

Invite your friends, family, neighbours or colleagues to come along and test their knowledge. The more the merrier when it comes to the fun and the fundraising.

Charge an entry fee

You could set a fee per person, or per team if your quiz is a bigger event. We suggest £5 to £10 as a guide, but the amount is up to you.

Set up a Just Giving page to collect donations, or ask for cash on the day if that's easier.

Don't forget the prizes

It's nice to offer a small prize for the winning person or team. It can be whatever you want, but popular options include a bottle of fizz. chocolates or a voucher for a local retailer or venue. Mention the prize on the invitation - it might just help pull in the quests.

Marie Curie

Fire up the fundraising

How about organising a raffle for Marie Curie, a sweepstake or some extra games between rounds to add some fun and boost donations on the night.

Going with the summer-fete vibe you could try pin-thetail-on-the-donkey, quess the number of strawberries in the bowl, or guess the weight of the cake.

Question time

We've made things easy by creating a question sheet, including a seasonal summer round. Or you can create your own, or do a mix.

Going bespoke means you can have as many rounds as you like, and you can tailor the questions to your audience: for instance local landmarks, family folklore or a shared hobby.

Make sure the quiz works for your guests, so don't make it too hard. Our questions include some no-brainers and some brain-teasers so they're suitable for all.

You'll need to appoint a quiz master, or take on the role yourself.

Don't forget to have a tiebreak question ready, with the closest guess winning, eg How tall is the Burj Khalifa, the tallest building in the world?*

Finally, remind guests it's a no-phone zone – there's no fun in cheating.

*Answer: 828m

On the night

Give your quiz some fizz, with a few finishing touches. You could:

- offer a prize for the best team name
- invite teams to nominate their joker card round in advance – for double points
- throw in a tasting round

 it could be ice cream
 flavours, chocolate bars
 or anything else. But
 remember to check for
 allergies in advance.

Thanks so much to you and your quiz-mates

Quiz hack

Get teams or contestants to mark each other's answer sheets at the end of each round. It makes it easier for you and it gets people chatting. Here's how your quiz could make a difference for people living with a terminal illness and those close to them:

£23 could help fund an hour of nursing care in the comfort of someone's own home

£100 could help fund four calls to our Support Line for practical and emotional support

£190 could help fund the electricity bill in a hospice for a day.

