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| Name of Recipient F11 to next  Recipient's job title  Name of recipient's company/organisation  Address Line 01 can fit as much text as this  Address Line 02 can fit as much text as this  Address Line 03 can fit as much text as this  Address Line 04 can fit as much text as this | Marie Curie  89 Albert Embankment  London SE1 2NB  Telephone:  0800 716 146  **mariecurie.org.uk** |
| DD Month YYYY |  |

Dear *Group Name/Chair/Secretary etc,*

My name is ………. and I’m a Marie Curie volunteer and part of a UK network of Marie Curie Speakers.

**Support for families at the toughest of times**

Marie Curie is there for people living with any terminal illness, and their families. They offer expert care, guidance and support to help them get the most from the time they have left.

This is a cause close to my heart as *{please insert a short reason for your involvement, if you wish you can remove this sentence}*. I’m passionate about raising awareness of the amazing work Marie Curie does, and I’d love to come to one of your meetings to tell you more about it.

**A talk tailored to your event**

There are lots of ways to support Marie Curie, whether that’s by donating, volunteering, campaigning or collecting. I can give a talk designed especially for you, about the work the charity does and how you can help.

If you would like to know more, or to request a talk please get in touch {**insert your preferred method of communication}**

I look forward to hearing from you.

Yours sincerely,

(insert name)

Marie Curie Speaker for (insert location)